

Indiana South District Optimist International



Fund Raising Project Form

Project name - Spring Auction
 Sponsoring Club - Jeffersonville Evening Optimist
 Contact name - Doris Stone

Financial Goal (income) - \$ 2,000
 Club size - 120 (50 active) members
 Committee Size - 4 members Time 3 hrs total
 Member time - 4 hours per member

Project duration - 1 hr _____; 2 hrs ; 4 hrs _____ 8 hrs _____;
 weekend _____; Longer _____ days

Brief Project description All members bring an auction item. Donation sheets attached to items & members outbid each other until bids close. Items over \$50 live auction
 People needed - 4 duties - display donations - tag items collect money

Facilities needed - Club hall - Guests - We serve a meal

Equipment needed - _____, _____, _____
 _____, _____, _____

Planning calendar - Appoint committee _____
 next step - Set date - _____
 next step - Plan the meal - _____
 next step - Requests donations - _____
 next step - Write your friends - _____
 next step - Advertise - _____
 next step - Save fees - _____
 Project day - _____
 Total project planning time - _____

Income - \$ 2,000 + \$ _____ = \$ _____
 Expenses - \$ nominal + \$ _____ + \$ _____
 \$ _____ + \$ _____ = \$ _____
 Net income = 2,000
 \$ _____
 Net income per hour = 1,000
 \$ _____